Executive Summary

Jana Dan International School

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Introduction

Every school has its own story to tell. The context in which teaching and learning takes place influences the processes and procedures by which the school makes decisions around curriculum, instruction, and assessment. The context also impacts the way a school stays faithful to its vision. Many factors contribute to the overall narrative such as an identification of stakeholders, a description of stakeholder engagement, the trends and issues affecting the school, and the kinds of programs and services that a school implements to support student learning.

The purpose of the Executive Summary (ES) is to provide a school with an opportunity to describe in narrative form the strengths and challenges it encounters. By doing so, the public and members of the school community will have a more complete picture of how the school perceives itself and the process of self-reflection for continuous improvement. This summary is structured for the school to reflect on how it provides teaching and learning on a day to day basis.
Description of the School

Describe the school's size, community/communities, location, and changes it has experienced in the last three years. Include demographic information about the students, staff, and community at large. What unique features and challenges are associated with the community/communities the school serves?

Jana Dan International School seeks to raise future generations of well educated, responsible and self-motivated individuals that can help build a better future. The access to the highest degree of knowledge requires considerable awareness of the English language. The American curriculum was chosen so as to cultivate independence, critical thinking, and a sense of responsibility in the students. Jana Dan is eager to achieve this target within the framework of preserving the Arabic language and Islamic identity.

School History
Due to the school expansion, the school premise is currently working with its full capacity.

School Accreditation:
Jana Dan International School is fully accredited by Egyptian Ministry of Education and by AdvancED -Advancing Excellence in Education Worldwide-. The first Quality Assurance Review was conducted in the school in April 2007.

School Population:
Since the school year 2012-2013, the school has been catering students from pre-k level up till grade 12.

Jana Dan International School is targeting A+ and A social standard level. Our families represent the intellect segment of the Egyptian Society.

¢ Students data:
The total number of students currently enrolled is 1020 students.

¢ Staff data:
Jana Dan International School is keen to hire targeted human resources that are capable of transferring the school's noble mission and ambitious vision into reality.

95% of the teaching staff holds a bachelor degree, while 5% got masters and/or PHD.

As a general rule, Pre-k, KG1 and KG2, has one fixed class teacher and one associate teacher to ensure close supervision and direction for students. In addition to devoting teachers for conducting Arabic, Qur’an and Character Building Program Classes, Computer, Art & PE classes' teachers, this makes the average of teacher per class for these grades 5.2, to guarantee high level of interaction as well as high quality of delivery.

From Grade 1 to Grade 12, there are about 3.3 teachers on average per class.

Jana Dan International School espouses an internally formulated appraisal classification.

School Premise:
The school Premise is a building of 4 floors with two wings located over a land of 10,000 square meters, having 4 courts in addition to 5
playing areas, 2 shaded areas & two swimming pools; one of them is for the KG Dept.
Each floor has 17 classrooms. Both floors have a total of 6 staff rooms, 6 administration rooms, 2 libraries, 1 Gym, 2 Computer labs, 1 Biology lab, 1 Chemistry lab, 1 Physics lab & a theater. The ground floor is in some way different as it has 11 KG classrooms & 6 administration rooms in addition to the reception area.
The school has 4 staircases & 6 Entrance / Exit
The school is equipped with 60 computers, 19 printers, and 5 scanners and 40 projectors are installed in classes & labs. The school network is supplied via 2 routers (4 ports each) and 7 switches
Cameras are installed in all classrooms, offices, playgrounds and the school reception for monitoring the effectiveness of the educational and organizational processes, as well as the school safety measures.

School Program:
Jana Dan international school offers a unique educational program that cares about the various aspects of the students' personality. On the academic side, the school is offering mainly American Diploma, which has various advantages such as training students on team work, presentation skills as well as other important interpersonal skills through various interactive methods.
We offer MAP starting from KG2 till grade 8.
We offer SAT I and SAT II preparatory courses. We also are unique in implementing SAT starting from G8 to prepare our students for their SATs.

Subjects:
- Pre-k, KG1, KG2: English, Math, Science, Arabic, Character Building, Qur’an, Art, Computer, PE
- Elementary: English, Math, Science, Arabic, Character building, Qur’an, Art, Computer, PE, French (starting from grade 3), Social studies (starting from grade 4)
- Middle School: English, Math, Science, Social Studies, World Language (French), Arabic, Arabic Social Studies, Qur’an, Art, Computer, PE, Home Economics and Character Building.
Chemistry, Physics and Biology (starting from grade 9), SAT (Grade 11 and 12)
- High School:
  Common Core: English (English Language Arts, English Literature), Math (Geometry, Algebra1, Algebra 2, Pre- Calc. and Calc.), Science (Integrated Science, Physical Science, Earth Science, Biology, Chemistry and Physics), Social Studies (Geography, World History 1, World History 2, and Psychology) World Language (French) and IT,
Electives: Economics/ Statistics, Business/ Accounting, Organic Chemistry / Environmental Science
APs: Advanced Math, Advanced Biology
Activities: Qur’an, Art, PE, Home Economics and Character Building
National Requirements: Arabic, Arabic Social Studies and Religion

School Books and Resources:
Jana Dan International School uses the following resources:
For KG Students; Houghton Mifflin, Harcourt and Scott Foresman are used for English and McGraw-Hill for Science & Math
Scott Foresman - Compass are used to teach English for Grade 1 to Grade 5, McGraw-Hill for Math and Science and Glencoe for French.
While for Grade 6 to Grade 8; Holt Rinehart for English, Holt Rinehart for Math, Glencoe for Science and French.
Holt Rinehart is used for teaching Grade 9 to Grade 12 English, Holt Rinehart for Math & Science & Glencoe for French.
In addition to these courses our students study the corresponding national subjects in order to be qualified for national and international universities.

School Calendar:
The Academic year 2016/2017 begins in September and ends in June.

School Day:
The school day begins at 7:30 a.m. and ends at 3:10 p.m.

Students' Assessment:
Jana Dan International School establishes learning expectations for student learning aligned with the school's vision that is supported by all stakeholders.
These learning expectations are designed to help students acquire the knowledge and skills in order to be successful as they continue their education and build their careers.
The school has defined a clear, comprehensive curriculum based on CCSS (Common Core State Standards in English, History and Math), NGSS (Next Generation Science Standards) and National Standards in Arabic, Arabic Social Studies and Religion. All standards include guidelines for learning objectives, teaching strategies and assessment methods. The school set high expectations for students' performance.
Students are actively involved in the learning process through a wide variety of formative and Summative assessments and through participation in both classroom and real-world activities in which they are challenged to apply their knowledge.
The school believes that evaluation of student achievement is an essential component of a sound educational system. For the educational welfare of the student, it is important that:
cConfidence in the school is maintained at a high level.
cAll students are treated in a fair and just manner and have the opportunity to appeal decisions which affect their education.
cThere is a high degree of consistency between programs.
cTeachers and administrators work cooperatively to administer achievement and diploma examinations.
cStudent achievement will be evaluated in all programs offered at Jana Dan International School system and will serve as a basis for:
1. Directing meaningful group instruction and individual student programming
2. Reliable, continuous reporting to students and parents
3. Promotion, grade and/or course placement
4. Accurate educational records.

Students' performance is assessed through ongoing formative and summative assessments.
Formative Assessments:
Refer to assessments that take place during the process of learning and/or teaching. Formative assessments applied at school include classroom individual and group activities, assignments, projects, researches, presentations, classroom participation and self-assessments.

Summative Assessments:
Summative assessments are carried out through weekly, biweekly quizzes, quarter and semester exams and standardized exams.
The students are knowledgeable about the learning target, and are taught how to use the assessment information to judge the quality of their own work and set goals for their own improvement. Teachers also provide students with descriptive feedback that identifies strengths and generates strategies for improvement.
Students also participate in national and international competitions such as the science fair, spelling bee, creative writing and Mathletics.
In order to safeguard authenticity of student work, the school has established a comprehensive assessment system based on clearly defined performance measures that are declared so that all stakeholders are knowledgeable about the learning expectations, assessment measures and grading policies.

Grading Policy:
The school year is divided into 2 semesters including 2 quarters each. Final grades in yearlong courses for students will be determined by
averaging the 2 semester's grades.

School Year Grade Distribution:

Year Work: 40 %

Assessments (including formative, summative assessments and MAP): 60 %

Any student who fails 3 or more core subjects within a single academic term will have failed to have met the minimum requirements in order to be promoted to the next grade for the following term and will be have to repeat the failed term again the following academic year. Students who fail to achieve and maintain a GPA of 2.0 in any core subject will be placed under academic probation.

The rubrics upon which the students are graded are stated clearly to ensure that the results are valid, reliable, and free from bias.

The school control department prepared guideline policies for proctoring procedures and exam taking rules. The students' grades are peer-reviewed before being published.

The results are used to evaluate the effectiveness of curriculum and instruction, and determine interventions to improve student performance. The school designed a comprehensive students' profile that includes the demographic data and records of multiple assessments, which allows staff members to follow up the growth in students' performance and determine students in need of assistance.

Variety of courses and programs are offered to support students' learning. During school day remedial classes are held to assist struggling students.

Progress Reports:
A formal report on a student's progress is sent to the parents /guardians at the end of each quarter on site prior to the parent - teacher conferences. Progress reports are used to advise parents of the student's progress during the quarter. Parents / guardians are kindly requested to carefully review their child's progress and discuss any concerns with the teacher. Parents are contacted in case any student receives a D or F.

Analysis:
The longitudinal student performance data are obtained from the year 2010 till present. The data are analyzed and yield precise information.
School's Purpose

Provide the school's purpose statement and ancillary content such as mission, vision, values, and/or beliefs. Describe how the school embodies its purpose through its program offerings and expectations for students.

School Mission
Jana Dan International School strives to be a model International school offering a challenging educational program that encourages high expectations for success in school, in local society and in a rapidly changing world. We believe learning is maximized when it takes place in a safe and caring environment. Stressing the total development of each child, spiritually, morally, intellectually, socially, emotionally and physically, we celebrate the pursuit of lifelong learning and are committed to nurturing high self-esteem and respect for others.

School Vision
Jana Dan is dedicated to a continuing tradition of excellence in an ever-changing world. Within a safe and supportive environment, we provide a relevant, high-quality education and prepare our students for future endeavors. We honor achievement and promote pride in ourselves, in our school, and in our community.

The mission, vision and beliefs were reviewed by all stakeholder groups during the 2016-2017 year. There was strong support for changing the mission statement and vision statements; corrections concerning the meaning and intent, were identified as necessary. This will be completed in time to include the updated wording on publications for next school year.
Notable Achievements and Areas of Improvement

Describe the school's notable achievements and areas of improvement in the last three years. Additionally, describe areas for improvement that the school is striving to achieve in the next three years.

The school notable achievements:

1. After reviewing and analyzing the students' results of the tests conducted by the school and standardized tests, the school came to the conclusion that improvement of the English language proficiency would enhance and facilitate all other subjects and areas of study.
   • The School doubled the number of native teachers in the elementary school.
   • Improving Students' Productive Skills through Edmodo Site In middle school.
   • Emphasizing research and presentations in high school.
   • Having a whole year Drama program for all stages.

2- Changing classrooms into subject based centers.

3- Increasing the number of electives and Aps in high school.

4- Increasing the number of PE sessions into 5 classes per week, once a day.

5- Providing the high school students with a an academic advisor to assist them in their future career direction.

6. The expansion of school facilities.

   Depending on the outcome data of stakeholders’ surveys and the growth in the students and staff members' population, the school decided to expand its facilities.

   The building was only a ground floor and a first floor. The second floor after the ground was only walls and a ceiling. It was prepared and partially activated up to 50% in the same year. Then owing to the waiting lists that we had, the second floor was activated with full capacity for the academic year 2007/2008.
   • The second floor was activated with full capacity for the academic year 2007-2008. The third floor was built in the year 2009-2010.
   • Currently the school building consists of four full floors.
   • The school constructed a second gymnasium that is supplied with various sports equipment.
   • The school constructed a second canteen so as to serve the increasing student numbers.
Additional Information

Provide any additional information you would like to share with the public and community that were not prompted in the previous sections.

Jana Dan International School offers:

- Community Service Projects: Students are asked to make different projects to serve the community. These projects are aligned with different topics taught in the curriculum.

- Cross-Curricular Projects: Students are asked to participate in cross-curricular projects that serve various subject programs integration.

- Islamic Integration: integration Islamic ethics and principles within the educational and development curriculum of students, yet this will be done in an interactive as well as smooth way to implant such principles through daily activities.